

**Tim Gregory**  
Director  
Economy, Transport and Environment  
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Philip Riden  
9 Owen Falls Avenue  
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Derbyshire  
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Email [ETE.FOI\\_EIR@derbyshire.gov.uk](mailto:ETE.FOI_EIR@derbyshire.gov.uk)  
Our ref ES 9224

Date 16 April 2021

**Controlled**

Dear Mr Riden,

Thank you for your request dated 31<sup>st</sup> March 2021.

Your enquiry was as follows:

I have been consulted, as chairman of the Civic Society, by residents of the Brookside district of Chesterfield concerning the County Council's proposal to construct a new cycle "superhighway" along the northern side of Chatsworth Road between its junctions with Holymoore Road and Storrs Road.

The residents do not consider that they have been properly consulted concerning the proposal, and in particular that they have not been sent a copy of the enclosed circular which they are aware has been delivered to some households affected by the scheme. It has been suggested to me that, in this respect, the County Council has failed to discharge its statutory obligation properly to consult those likely to be affected by the scheme.

Before I decide what further action to take, I wish to be supplied, under the above-noted Act, with the following information:

- (1) A list of the streets on which the enclosed circular was delivered to individual residents, whether through the post, by officers of the County Council, by employees of Local Transport Projects Limited, by contractors engaged by either of the two last-named bodies, or by any other individual or corporation acting on the instructions of the County Council
- (2) The date or dates on which the circular was delivered.

Please see the below Freedom of Information Act 2000 / Environmental Information Regulations 2004 response:

The County Council used a number of ways of informing local residents of the consultation exercise. This included:

- DCC project website East West Chesterfield cycle route - Derbyshire County Council.
- DCC press release picked up by local media including several articles in Derbyshire Times.
- DCC social media posts.
- Publicity via Chesterfield Royal Hospital/Transition Chesterfield/Chesterfield Cycle Campaign.

We notified by email:

- 65 County and District Councillors, including Chesterfield Borough Councillors and 4 Parish Councils, with a copy of the letter being distributed to residents (enclosed)
- Approximately 80 wider stakeholders, local groups and larger local businesses, such as schools, local accessibility groups, leisure facilities, emergency services and transport groups.
- Chesterfield Borough Council and North East Derbyshire District Council.

We also distributed some 4000 letters to residents in close proximity to the proposals.

- (1) The letter enclosed was delivered to the areas highlighted in white on the agreed distribution plan (enclosed). The area is based on local postcodes which affects the shape. Using the agreed distribution plan, the list below identifies the streets that formed the distribution area for Letterbox Distribution, who were engaged by Local Transport Projects on behalf of Derbyshire County Council. 'Part of' refers to those streets where the whole street was not delivered to. As per the agreed plan, only those sections closest to the route were delivered to, for example, whilst a good length of Holymoore Road was delivered to, it was not considered necessary to deliver all the way into Holymoorside. Owing to the way in which Letterbox Distribution devise 'postcode units' for their delivery purposes, it can be difficult to establish precise street boundaries from the attached mapping; however, the below represents a comprehensive list of those streets which formed the distribution area:

- Chatsworth Road (part of) (between Holymoore Road and Walton Road)
- Holymoore Road (part of)
- Luytens Court
- Brookside Bar
- Brookside Glen
- Westbrook Drive
- Westbrook Close
- The Knoll
- Ryehill Avenue
- Brookfield Avenue
- Old Pheasant Court
- Somersall Lane (part of)
- Somersall Willows
- Somersall Close
- Upper Moor Street
- Storrs Road

- Vincent Crescent
- Chatsworth Avenue
- Westfield Close
- Clifford Close
- Vincent Lane
- Walton Road (part of)
- Chapel Lane West
- Haddon Close
- Wash House Lane
- Rye Flatt Lane
- Oakfield Avenue
- Poplar Avenue
- Thornfield Avenue
- Westfield Avenue
- Linden Avenue
- Queen Mary Road
- Somersall Park Road
- Netherfield Road
- Park Hall Avenue
- Horsewood Road
- Somersby Avenue (part of)
- Norfolk Close
- Foxcote Way
- Sandstone Avenue
- Bunting Close
- Stanwood Drive
- Alton Close
- Foxbrook Drive
- Foxbrook Court
- Breckland Road (part of)
- Moorland View Road (part of)
- Walton Close
- Caernarvon Close
- Brincliffe Close
- Newhaven Close
- Lakeview Avenue (part of)
- Millstream Close
- Gerard Close
- Kelburn Avenue
- Amber Crescent
- Bobbin Mill Lane
- Grove Cottages
- Walton Fields Road
- Walgrove Road
- Hillside Drive
- Pickton Close
- Wolfe Close
- Upland Rise
- Windsor Close

- Ashdown Drive
- Bramshill Rise
- Keilder Court
- Salcey Square
- Tunstall Green
- Tunstall Way
- Delves Close
- Hunloke Avenue (part of)
- Walton Crescent
- Walton Drive
- Walgrove Avenue
- Hunloke Crescent
- Sycamore Avenue
- Rufford Close
- Boythorpe Crescent (part of)
- Boythorpe Road (part of)
- Boythorpe Avenue
- Central Avenue
- Minimum Terrace
- Dock Walk
- Goytside Road
- Wheatbridge Road (part of)
- Alma Street West
- Hipper Street West
- Factory Street
- Tap Lane
- Clarence Street
- Park Road (part of)
- Piccadilly Road
- Wain Avenue
- Camlough Walk
- Foyers Way
- Kariba Close
- Wharton Drive
- Excalibur Way
- Owen Falls Avenue
- Marine Drive
- Broadoaks Close
- Craigside Close
- Crow Lane
- Wetlands Lane
- Westmoor Road (part of)
- Wheathill Close
- Hathern Close
- Eastmoor Road (part of)
- Manor Road (part of)
- Grange Park Avenue
- Barry Road
- Melville Crescent

- Southmoor Close
- Westwood Lane
- Lodge Close

(2) Letterbox Distribution confirmed that all properties were delivered to on Monday 8<sup>th</sup> March 2021 and that the distribution area consisted of 4,041 properties. When a local councillor suggested that some properties along Chatsworth Road between Storrs Road and Brookside Glen had not received a letter, our consultants checked with Letterbox Distribution who confirmed that they distributed to these areas without any reported issues (see enclosed letter). No specific 'non-delivery' addresses were supplied.

I hope this now satisfies your request.

However should you require a review of the response you have received to your FOI/EIR request, please follow the procedure as set out below:-

Stage 1:

If you wish to challenge the response, please send your comments to, and wherever possible, a copy of your request and the covering letter enclosing the information or refusing your request to:

Access to Information Solicitor  
Legal Services  
Derbyshire County Council  
County Hall  
Matlock  
DE4 3AG

Email: [access2info@derbyshire.gov.uk](mailto:access2info@derbyshire.gov.uk)

Stage 2:

After completing the above procedure, if you wish to challenge the decision further, then you have a right to contact the Information Commissioner's Office as follows:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: Tel: 0303 123 1113/Fax: 01625 524510

ICO Weblink: <https://ico.org.uk/make-a-complaint/>

Should you have further questions or queries, please do not hesitate to get in contact.

Yours sincerely

Business Services Assistant | Economy, Transport and Environment | Access to Information  
Team | Derbyshire County Council

Tuesday 6<sup>th</sup> April 2021

Dear [REDACTED]

I have spoken with the supervisor of the team and I am confident that the distribution has been carried out in line with our T&Cs and that the identified stretch of Chatsworth Road (between Storrs Road and Brookside Glen) and Barry Road have been distributed to, with no issues reported.

Kind Regards,



Unit 65, Lancaster Rd Ind. Est., Lancaster Rd, Barnet, Herts. EN4 8AS

T: 020 8440 0400 F: 020 8440 0800 [letterboxdistribution.com](http://letterboxdistribution.com)

Registered in England no.3046611, VAT no.731 0698 44, Registered Office: Unit 65 Lancaster Rd Ind. Est., Lancaster Rd, Barnet, EN4 8AS  
Company Directors: Beverley Greatbatch & Simon Greatbatch

